

Form 6.29:

International Students' Homestay Provider Contract

A HOMESTAY PROVIDER DETAILS

Primary Contact:

(This should be the person who will be responsible for the student and with whom the School should contact for information, consents, or in the event of emergency)

Family Name: _____ First Name: _____

Address: _____

Nationality: _____

Telephone: _____ (Home) _____ (Work)
_____ (Mobile) _____ (Facsimile)

Email Address: _____

B HOMESTAY FAMILY DETAILS

Details of people living at your address:

Name: _____ DOB: _____ Male/Female: _____

Occupation: _____

Name: _____ DOB: _____ Male/Female: _____

Occupation: _____

Name: _____ DOB: _____ Male/Female: _____

Occupation: _____

Name: _____ DOB: _____ Male/Female: _____

Occupation: _____

Name: _____ DOB: _____ Male/Female: _____

Occupation: _____

Have you had any previous homestay experience? Yes No If yes, please describe:

Language spoken in the home: _____

Do you have any pets (how many): _____

Are there any smokers in the home (how many): _____

How many bedrooms: _____

Distance from School: _____

How will the student be transported to and from School?

(please circle one)

Bus

Car

Walk

C AS A HOMESTAY PROVIDER FOR INTERNATIONAL STUDENTS I UNDERTAKE TO:

- Provide a New Zealand Police Check Clearance. Under the terms of the Ministry of Education Code of Practice, everyone over 18 in an International College of Auckland homestay is required to undergo a Police vet. By signing this form you are agreeing to this condition (**form included**).
- Provide adequate physical necessities
 - A private bedroom with a desk, a chair, a lamp and heating.
 - Two or three meals each day, access to snacks and refrigerator space
 - Access to full medical care (International Students will have their own medical insurance)
 - Transport where necessary; information and guidance on public transport
 - Laundry
- Provide reasonable inclusion in family life – access to television, English conversation, use of shared family rooms
- Monitor school work and general behaviour
- Telephone the school on the first morning of a student's absence from school to advise Miss Xing of the reason for his absence (8261521 ext111). Provide an absence note, addressed to Miss Xing, on the day that the student returns to school.
- Contact the Miss Xing regarding any behavioural or medical problems including failure of the student to return home at night (Miss Xing Mobile : 021670608 hours/day).
- Know where the student is at all times
- If the student wishes to stay with a friend notify the School first.

D INTERNATIONAL COLLEGE OF AUCKLAND UNDERTAKES TO:

- Provide a staff member who will see the student at School every week, maintain contact with the Homestay to offer support and visit the Homestay twice a year.
- Support the Homestay parents with discipline when appropriate, and provide professional guidance when necessary.
- Provide important background, medical and family information about the student, including his home contact address and telephone numbers.
- Provide general background information on the culture and religious beliefs of the student.

E FEES

- Fees for Homestay accommodation are paid by the student directly to INTERNATIONAL COLLEGE OF AUCKLAND. In turn, INTERNATIONAL COLLEGE OF AUCKLAND will make payments in cleared funds by direct credit every two weeks in advance to the

designated bank account of the Homestay Provider.

Details of the bank account of the Homestay Provider (*or provide a deposit slip*):

Bank _____	Branch _____
Account Number _____	
Account Name _____	

F NO GUARANTEE

- In signing this contract the parties agree that INTERNATIONAL COLLEGE OF AUCKLAND does not guarantee the placement of an International Student with the Homestay Provider. Should the placement of an International Student with a Homestay Provider prove to be unsatisfactory, then two weeks' notice of termination of the placement must be given by either the Homestay Provider or INTERNATIONAL COLLEGE OF AUCKLAND, on behalf of the student.

G CONTACT PERSON FROM INTERNATIONAL COLLEGE OF AUCKLAND

Name: Effie Xing
Phone Number: 64 9 8261521 ext111 (school)
64 9 8150868 (Home)
021 670608 (Mobile)

H HOMESTAY PROVIDER

I acknowledge that the above information is correct and that I have read and understood the Terms and Conditions of this Contract between International College of Auckland and myself.

Signed
(Primary Contact)

Date

I AUTHORISED ON BEHALF OF INTERNATIONAL COLLEGE OF AUCKLAND

Signed
(authorised representative)

Date